

Student Code of Conduct

Purpose

All inlingua students are expected to be responsible members of the inlingua community by complying with federal, state, and local laws, and in addition, must abide by the rules and regulations of the school.

Acceptance of the Student Code of Conduct

By virtue of enrollment or by continuing to study at inlingua, all inlingua students explicitly accept this Code of Conduct and agree to abide by its terms. Students who do not agree to follow this Code of Conduct may not be enrolled at inlingua.

Consequences for Violating the Student Code of Conduct

Violations of the inlingua Student Code of Conduct fall into two categories: serious violations and less serious violations. Students who commit one act constituting a serious violation are subject to immediate expulsion from the school. Students who commit three (3) acts constituting a less serious violation within a single academic term are also subject to expulsion from the school. Students who are expelled due to violating the inlingua Student Code of Conduct may not reapply to study at inlingua and will be responsible for incurring all of the consequences (financial, legal, immigration-related, or otherwise) that may follow.

Enforcement of the inlingua Student Code of Conduct

This Code of Conduct may be enforced by any inlingua official (such as the center director, assistant director, or management) as well as by inlingua instructors, who are authorized to ask students to leave the class for committing an observed violation. A student's refusal to leave class after being asked by an instructor constitutes a serious violation of the Student Code of Conduct.

Language Training - Test Prep - Translations - Interpreting

Serious Violations

Serious violations are those violations that threaten the safety and/or welfare of inlingua students, faculty and staff; constitute criminal violations; or cause serious disruption to inlingua's educational activities. Student's who commit a single act constituting a serious violation are subject to immediate expulsion from the school. The following acts constitute serious violations:

1. **Falsely or improperly signing the daily attendance sheet**
2. **Committing any act of physical violence or threats of violence**
3. **Stealing**
4. **Intentionally damaging school property or equipment**
5. **Sexual harassment**
6. **Committing a criminal violation of federal, state or local law**
7. **Refusing to leave the classroom or the inlingua center after being instructed to do so by an inlingua instructor or inlingua staff**

Less Serious Violations

Less serious violations are those violations that disrupt inlingua's educational activities or other operations; disturb other students, instructors or staff; or interfere with the inlingua center's ability to carry out its objectives. The following acts constitute less serious violations:

1. **Violating any posted rule or instruction**
2. **Refusing to follow the instructions of an inlingua instructor or inlingua staff (other than an instruction to leave the classroom or center, which constitutes a serious violation, as described above)**
3. **Bringing food or drink into an inlingua classroom (drinks that have a closed top or lid may be brought into the classroom as long as they are kept away from computer equipment and handled with care; however, no food of any kind may be brought into any classroom)**
4. **Engaging in unruly or disruptive behavior**
5. **Making telephone calls or sending text messages while in class. If you need to use the telephone due to an emergency, please leave the classroom and do so quietly in the hallway or outside the center.**
6. **Inappropriate or illegal use of inlingua's computers or computer network**
7. **Using foul or abusive language**
8. **For F-1 visa students, failure to comply with the program's attendance requirements. Each week of non-compliance constitutes one less serious violation of the student Code of Conduct.**